



LIVING WATER
CHURCH

Building Rental Contract *Non-Profit*

This is a contract between _____ and Living Water
Church for the purpose of renting the church building on _____.

Organization Name

Date

The rental cost is \$100 per four-hour time period and must be paid at least 30 days in advance.

Responsibility of renters:

- ◆ Set up
- ◆ All food, beverages and table service
- ◆ Decorations
- ◆ Clean up

Provided by Living Water Church:

- ◆ Tables and chairs
- ◆ Church member to supervise event
- ◆ Use of audio/visual equipment

No smoking or alcohol is permitted in the building or on church property.

- ◆ Please return signed contract along with all fees.
- ◆ If you must cancel for any reason, all fees will be refunded in full.
- ◆ Please let us know when you need the church unlocked.
- ◆ Any and all incidents must be reported to the supervising church member immediately.
- ◆ You are responsible for paying for any damages.

Please send to our mailing address:

**Living Water Church
Attn: Church Rental
121 N. McKean St,
Kittanning, PA 16201**

By signing this contract, you understand all of your responsibilities.

Signature: _____ Date: _____

Address: _____

Phone: _____ Rental Date: _____ Time: _____

All rentals must be approved by the Living Water Church Executive Committee.

**Please make checks payable to Living Water Church.
For questions, email lwckittanning@gmail.com
Church location: 721 Woodward Ave., Kittanning, PA 16201**