



**LIVING WATER**  
CHURCH

# Building Rental Contract *Individual*

This is a contract between \_\_\_\_\_ and Living Water  
Name

Church for the purpose of renting the church building on \_\_\_\_\_  
Date

*The rental cost is \$200 per four-hour time period and must be paid at least 30 days in advance.*

**Responsibility of renters:**

- ◆ Set up
- ◆ All food, beverages and table service
- ◆ Decorations
- ◆ Clean up

**Provided by Living Water Church:**

- ◆ Tables and chairs
- ◆ Church member to supervise event
- ◆ Use of audio/visual equipment

*No smoking or alcohol is permitted in the building or on church property.*

- ◆ Please return signed contract along with all fees.
- ◆ If you must cancel for any reason, all fees will be refunded in full.
- ◆ Please let us know when you need the church unlocked.
- ◆ Any and all incidents must be reported to the supervising church member immediately.
- ◆ You are responsible for paying for any damages.

**Please send to our mailing address:**

**Living Water Church  
Attn: Church Rental  
121 N. McKean St,  
Kittanning, PA 16201**

By signing this contract, you understand all of your responsibilities.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Rental Date: \_\_\_\_\_ Time: \_\_\_\_\_

*All rentals must be approved by the Living Water Church Executive Committee.*

**Please make checks payable to Living Water Church.  
For questions, email lwckittanning@gmail.com  
Church location: 721 Woodward Ave., Kittanning, PA 16201**